

Pollution Incident Response Management Plan

Pollution Incident Response Management Plan
Waste Transport Licence 21468
Approved by: Jess Brown
Position/Title: Director
Date: 31 st January 2021

Kelcap Civil holds an Environment Protection Licence Number 21468 issued by the NSW Environment Protection Authority (EPA) for the transport of Category 1 and Category 2 trackable waste.

Legislative obligations under that Licence include compliance with:-

- Protection of the Environment Operations Act 1997 (The Act) and
- Protection of the Environment Operations (General) 2009
- Protection of the Environment (Waste) Regulation 2014

As the holder of an EPA Licence; Kelcap Civil must prepare, keep, test and implement a Pollution Incident Response Management Plan (PIRMP) that complies with Part 5.7 and 3.6 of the Act.

If a pollution incident occurs during any activity so that material harm (within the meaning of section 147 of The Act) the person undertaking that activity must immediately implement this PIRMP.

A copy of the Plan must be kept where the activity takes place, be published on the website of Kelcap Civil, be made available on request by an authorised EPA officer and to any other person who is responsible for the implementation of this plan.

Sections of this plan must be publicly available by it being published on the Kelcap Civil website and must be provided to any person who makes a written request for a copy of this plan.

Environment Protection Licence (EPL) Details	
Name of licensee:	Kelcap Civil Pty Ltd
ABN	77 607 934 725
EPL number	21468
Licensee Address	P.O Box 366 Salamander Bay NSW 2317
Does the company have multiple sites for garaging waste transport vehicles?	No
Company or Business Contact Details	<p>Name: Kyle Lingard Position: Director/Site Supervisor Contact Number: 0403 799 427 Email: kyle@kelcap.com.au</p> <p>Name: Ben McClelland Position: Director/Site Supervisor Contact Number: 0401 731 127 Email: ben@kelcap.com.au</p>
Website Address	www.kelcap.com.au
Persons Responsible for Management of a Pollution Incident	
PIRMP Activation, Managing Pollution Incidents and Notifying relevant authorities	<p>Name: Kyle Lingard Position: Director/ Site Supervisor Contact Number: 0403 799 427 Email: kyle@kelcap.com.au</p> <p>Name: Ben McClelland Position: Director/Site Supervisor Contact Number: 0401 731 127 Email: ben@kelcap.com.au</p>

Notification of Relevant Authorities

Persons or Authorities who must be notified as required by Part 5.7 of the Act in the case of a pollution incident that causes threatens to cause material harm to the environment.

Relevant Authorities

Mandatory Reporting	Phone Number	
EPA	131 555	
NSW Health	Relevant Area Health Service	
Fire and Rescue	000	
Safework NSW	13 10 50	
If Required		
Police	000	
Ambulance	000	
Port Stephens Council		
Other Relevant Local Council		

Communicating with neighbours and the local community

In the event of a pollution incident, regular warnings and updates would be implemented.

In the case of an environmental emergency, the truck operator is to contact emergency services on 000 immediately.

If the truck operator is a contractor, they must also immediately notify:

Kyle Lingard on 0403 799 427 and Ben McClelland on 0401 731 127

If the spill has the possibility of immediately endangering people/residents the operator is to inform those residents of the incident and the dangers associated with the material that has spilt.

Large area notifications are to be coordinated through emergency services and the Director/Site Supervisor - Kyle Lingard

Where community notification is required following an incident involving trackable waste, this may be led by the incident controller from emergency services (NSW Police Force or Fire & Rescue NSW/Rural Fire Service).

Communication should be coordinated with emergency services personnel responsible for managing the incident.

The Contact details for the Company representatives who are responsible for public communication during an incident are.

Name of Company Representative	Position	Telephone Number
Kyle Lingard	Director/ Site Supervisor	0403 799 427
Ben McClelland	Director/ Site Supervisor	0401 731 127

Actions to be taken immediately after or during a pollution incident

In the event of a pollution incident, consideration must be given to:

- The safety of all individuals in the immediate vicinity
- Implement the Pollution Incident Response Management Plan
- Use of appropriate PPE
- Move the vehicle to a safe position out of traffic if possible and away from drains and creeks
- Notify Kelcap Civil's Directors and Site Managers
- Identify Risk and Hazards
- Identify Control Measures
- Control the environmental impacts
- Try to contain the spill using the spill kit and other implements
- Notify Emergency Services and provide them with the following information
 - a) Location of the Spill
 - b) Description of the Spill
 - c) Quantity of Material spilt
 - d) Details of material that has been spilt
- Report the Incident to Authorities
- Complete the Kelcap Civil 'Environment Incident Report Form'
- Follow the Kelcap Civil 'Spill Response Procedure'

Relevant Procedures

- Spill Response Procedure
- Site Hazard Identification & Risk Assessment Procedure

Testing

Date Tested	Name of Person who conducted the test	Details of the Test (include attendees)	Outcomes of the Test